

# The Sidney R. Baer, Jr. Foundation Grant Application Form

Date: \_\_\_\_\_

**Applicant:** \_\_\_\_\_  
(Name as it appears on IRS Determination Letter; also include commonly used name, if different.)

**Address:** \_\_\_\_\_  
Street City State Zip

**Contact Person:** \_\_\_\_\_  
Name Telephone FAX

\_\_\_\_\_  
Signature of Board Officer

\_\_\_\_\_  
Signature of Chief Executive Officer

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

**NOTE: Do not use print smaller than this 10-point type!**

1. Amount requested from Foundation. \_\_\_\_\_
2. Provide a brief description of your organization and its primary objectives. You may attach additional information, such as informational handouts or newspaper or magazine articles, if appropriate.

Date established: \_\_\_\_\_ No. of paid employees: \_\_\_\_\_ No. of currently active volunteers: \_\_\_\_\_

3. List previous grant applications to the Foundation during the past five years.

<u>Date of Application</u>	<u>Purpose</u>	<u>Amount Requested</u>	<u>Amount Approved</u>
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4. Fully describe the general purposes, specific objectives and duration of the program for which you are seeking funds. You may include up to one additional page in describing this program.
5. How was the need for this program determined and how will this program respond to the needs?

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6. Describe your organization's special qualifications to address these objectives.
7. List other groups addressing the same or related objectives and the extent of your coordination with each in developing your proposal.

8.a What is the total amount needed for this program? \_\_\_\_\_

b. What percentage of the grant will be used for administrative expenses of your organization? \_\_\_\_\_

c. List other sources of support to which you are making application for this program:

<u>Source</u>	<u>Amount Requested</u>	<u>Current Status</u>

9. If this is or will be an ongoing project, please provide a detailed list of expenditures, including projected amounts, necessary to operate the project for the first five years and specifically state the funding source for these expenditures.

10. Describe the program's evaluation plan. Please be specific about who will evaluate it; expected dates for assessment of your objectives; criteria for judging success (such as dollars saved, problems solved, etc.)

**11. General financial information:**

Please provide detailed financial information for your organization for the last two complete fiscal years and the current year. You may attach copies of summary financial statements and current budgets for the periods required or you may complete the following schedules.

	<u>Second Prior Fiscal Year</u>	<u>Latest Fiscal Year</u>	<u>Current Annual Budget</u>
<b>Revenues</b>			
Fees, admissions and other earned income (other than government contracts)			
Government programs*			
Interest and other investment income			
United Way			
Memberships and individual gifts			
Foundation grants*			

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Corporate grants*	_____
Other	_____
Total	_____

\*List below the names and amounts of your five largest sources in the marked categories in the latest fiscal year.

<b>Expenditures</b>	<u>Second Prior Fiscal Year</u>	<u>Latest Fiscal Year</u>	<u>Current Annual Budget</u>
General and administration	_____	_____	_____
Program	_____	_____	_____
Fundraising	_____	_____	_____
Property, plant and equipment	_____	_____	_____
Other	_____	_____	_____
Total	_____	_____	_____

12. You must attach the following documents.
- a. Your organizations IRS 501(c)(3) Determination Letter and any other correspondence from the IRS regarding your 501(c)(3) status.
  - b. List of names of Board of Directors.
  - c. List of current officers.
  - d. Your organization's latest annual report.

13. When completed, return form to:
- Carol Eaves  
Sidney R. Baer Foundation  
Mail Code: SL-MO-CTCS  
U.S. Bank, Private Client Group  
10 North Hanley  
Clayton, MO 63105**